



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: SCM-FDDM 047/ 2012-13

Date: 29 January 2013

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SUPPLY AND DELIVERY OF CYCLING EQUIPMENTS AND CLOTHES

LIST OF THE ITEMS REQUIRED:-

- 1. 10 Bicycles**
 - **04 Bicycles must have woman settles**
 - **Silverback stride 20**
 - **24 Speed**
 - **Cable brakes**
 - **All bicycles must have bottle cage**
 - **Paddles with straps**
- 2. 11 Helmets**
- 3. 11 Cycling clothes(T-Shirt and Short Nema Liner)with FDDM Logo**
- 4. 11 Cycling Cloves(Fox Racing)**
- 5. 20 Water Bottles**
- 6. 10 Sun glasses**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Thursday, 07th February 2013 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, **that is no later than ten (10) working days after issuing an order.**
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- BBBEE Verification Certificate
- **Municipal rates & taxes** information in the bid document must be duly completed by local municipality or your landlord.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ PROSPECTIVE BIDDERS WHO WISH TO CLAIM THIS POINTS ARE REQUESTED TO ATTACH THEIR BBBEE RATING CERTIFICATE.	20

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from procurement offices at a cost of R40.00 per copy.

Yours Faithfully

GCOBANI MASHIYI
CHIEF FINANCIAL OFFICER

