



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: FDDM 060/2012-13

Date: 20 February 2013

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SERVICE PROVIDERS ARE INVITED TO PROVIDE A CUSTOMIZED BASIC TRAINING AND INTRODUCTION TO GIS FOR FEZILE DABI DISTRICT MUNICIPALITY OFFICIALS AND ITS FOUR LOCAL MUNICIPALITIES

TERMS OF REFERENCE SEE ATTACHED LIST

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 28 February 2013 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 10 WORKING DAYS AFTER ORDER.

- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.
- No payments will be made to companies other than the one appointed to render this service/provide the goods.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ BBBEE Status	20

*PROSPECTIVE BIDDERS WHO WISH TO
CLAIM THIS POINTS ARE REQUESTED TO
ATTACH THEIR **BBBEE** RATING CERTIFICATE.*

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a non- refundable cost of R40.00 per copy.

Yours Faithfully

GCOBANI MASHIYI
CHIEF FINANCIAL OFFICER