



Fezile Dabi

District Municipality

Applications are invited from suitably qualified persons to apply for the undermentioned position based at Fezile Dabi District Municipality. Council is committed to the policy of Affirmative Action and any appointment that would ensure equity and representivity will be given preference.

Disaster Management Recovery Officer

**Department: Environmental Health and
Emergency Services**

***Salary scale: R257 892-R284 304 per annum
(Level 5)***

Benefits: Provident or pension fund, Medical Aid subsidy, Rental/Housing subsidy.

Requirements: • A Grade 12 and certificate in Disaster Management (current study towards a qualification in Disaster Management will be considered) • A valid driver's licence • Relevant experience in disaster management • The ability to communicate clearly and effectively.

Key responsibilities: • Develop and maintain guidelines for initial on-site assessments of damage to property, humanitarian aid needs and livelihoods • Assist with the determination of the magnitude of a disaster, based on the initial damage assessment, and assist with follow-up assessments and reporting mechanisms • Assist with the declaration of local and regional disasters and manage the declaration process • Develop and maintain an advisory mechanism to inform decision-makers on status of disasters at local and district level • Coordinate all relief activities required in disaster situations • Oversee the coordination, monitoring and support of disaster rehabilitation and reconstruction of disaster recovery functions/programmes • Liaise with local municipalities and report to the Provincial Disaster Management Centre on disaster recovery issues as and when required.

Directions to candidates: • Application letters, together with a comprehensive CV and certified copies of qualifications, can be posted or hand delivered to the Municipal Manager, Fezile Dabi District Municipality, John Vorster Road, PO Box 10, Sasolburg 1947 • Canvassing will automatically disqualify a candidate • Candidates must be prepared to be subjected to security clearance • Late, faxed and/or e-mailed applications will not be accepted • Should you not receive any response within 2 months of the closing date, consider your application unsuccessful • The Municipality reserves the right to make no appointment.

Enquiries should be directed to Mr BP Molupe (Manager: CSS), tel. (016) 970-8600.

Closing date: 14 December 2012 @ 10:00

Notice No: FDDM036-2012/2013

ML Molibeli - Municipal Manager