

FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: FDDM.NO 001/2011-12

Date: 01 July 2011

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation/proposal for the procurement of event equipments for inauguration of the Executive Mayor.

PROCUREMENT OF EVENT EQUIPMENTS FOR INAUGURATION OF THE EXECUTIVE MAYOR

- SPECIFICATIONS:-
- 24 x 60m Peg and Pole Marquee tent.
- 2000 Chairs
- 6 x 8m stage 1m high(with draping and steps)
- 8 standard toilets
- 4 V.I.P Toilets
- 20 tables
- Floor cover in the marquee tent

NB. Quotation should include transport of all equipments to Edenville.

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 07 July 2011 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.
- **Municipal Rates and Taxes** information in the bid document must be duly completed.
- No payments will be made to companies other than the one appointed to render this service/provide the goods.
- **Engineers certificate for tent.**

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ PDI (Previous Disadvantage Individual)	08
❖ WOMEN	2
❖ YOUTH	2
❖ SMME – EMERGING BUSINESS	3
❖ LOCAL CONTENT	05

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a cost of R40.00 per copy.

MR ME MOHLAHO
CHIEF FINANCIAL OFFICER