



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: FDDM 006/2011-12

Date: 07 July 2011

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

PROCUREMENT OF 630 DOUBLE BED BLANKETS(SINGLE PLY)

SPECIFICATIONS:-

630 X DOUBLE BED BLANKETS SINGLE PLY

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 15 July 2011 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, NOT LONGER THAN 10 WORKING DAYS AFTER ORDER.

- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.
- No payments will be made to companies other than the one appointed to render this service/provide the goods.
- **MUNICIPAL RATES AND TAXES** information in the bid document must be duly completed.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
❖ PDI (Previous Disadvantage Individual)	10
❖ WOMAN	2
❖ YOUTH	2
❖ SMME – EMERGING BUSINESS	3
❖ LOCAL CONTENT	3

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a cost of R40.00 per copy.

Yours Faithfully

M.E. MOHLAHLO
CHIEF FINANCIAL OFFICER