



## **FEZILE DABI DISTRICT MUNICIPALITY**

**NOTICE NUMBER: FDDM 016/2011-12**

**Date: 19 September 2011**

**Dear: Service provider**

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **PROCUREMENT OF A SERVICE PROVIDER TO DELIVER 300 X OVERALLS (NAVY BLUE) WITH FDDM LOGO**

### **SPECIFICATIONS AS PER ATTCHED LIST**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than the 26<sup>TH</sup> September 2011 before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following conditions will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated, NOT LONGER THAN 10 WORKING DAYS AFTER ISSUING ORDER.
- For all transaction exceeding R 30 000.00 your original SARS tax Clearance certificate must be furnished.

- Copy of company registration reflecting equity owned by the members must also be attached
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy (PPFA).
- No payments will be made to companies other than the one appointed to render this service/provide the goods.
- Premium will be calculated in order to determine the market price for cost effectiveness.
- **MUNICIPAL RATES AND TAXES** information in the bid document must be duly completed.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

❖ PRICE	80
❖ PDI (Previous Disadvantaged Individual)	10
❖ WOMAN	2
❖ YOUTH	3
❖ SMME – EMERGING BUSINESS	2
❖ LOCAL CONTENT	3

Failure to comply with these conditions may invalidate your offer.

**NB: Forms for claiming preferential points are available from Supply Chain Management unit offices at a non-refundable cost of R40.00 per copy.**

Yours Faithfully



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M.E. MOHLALE  
CHIEF FINANCIAL OFFICER

**RE: Specifications on procurement of 300 Overalls (two pieces)**

Kindly furnish the following specifications when procuring 300 overalls for Waste Management project.

**270 Navy Blue overalls**

Logo of Fezile Dabi Municipality and written Fezile Dabi District Municipality, Municipal Health Services at the front pocket.

At the back written Clean Environment Healthy People

50 of the navy blue overalls to be embroidered.

220 of the navy blue overalls to be written with paint/ink that does not fade when washed.

Sizes

<u>Painted</u>	<u>Embroided</u>
Medium: 50	Medium: 10
Large: 70	Large: 10
X Large: 50	X Large: 10
XX Large: 30	XX Large: 10
XXX Large: 20	XX X Large: 10

**30 Orange overalls**

Logo of Fezile Dabi Municipality and written Fezile Dabi District Municipality, at the front pocket.

At the back written EPWP with black ink/paint

Sizes

Medium: 6
Large: 8
X large: 8
XX Large: 6
XXX Large: 2