



FEZILE DABI DISTRICT MUNICIPALITY

NOTICE NUMBER: SCM-FDDM 022 / 2010-11.

Date: 10 October 2011

Dear: Service provider

Request for Formal Written Quotation

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

SUPPLY AND DELIVERY OF TRACKSUITS, T-SHIRTS, CAPS AND SPORTS BAGS:

Quantity of three hundred (300) of each:

- Please see attached page 003 for detailed specifications
- ❖ Colour and sizes will be provided when purchasing a document.

NB: Profile with references must be submitted for the company to earn points allocated for experience

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Tuesday 18 October 2011 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.

POINTS ALLOCATION FOR 80/20 PRINCIPLE:

❖ PRICE	80
Experience	20
❖ PDI (Previous Disadvantage Individual)	10
❖ WOMAN	3
❖ YOUTH	3
❖ SMME – EMERGING BUSINESS	2
❖ LOCAL CONTENT	2

Failure to comply with these conditions may invalidate your offer.

NB: Forms for claiming preferential points are available from procurement offices at a cost of R40.00 per copy.

Yours Faithfully

M.E. MOHLAHLA
CHIEF FINANCIAL OFFICER