



## FEZILE DABI DISTRICT MUNICIPALITY

**NOTICE NUMBER: SCM-FDDM 081 / 2011-12.**

Date: 21 May 2011

Dear: Service provider

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **PROCUREMENT OF A SERVICE PROVIDER FOR CATERING OF SIX HUNDRED (600) PEOPLE:**

#### **SPECIFICATIONS:**

Number of People: 600  
Venue: Edenville (Ngwathe Location).  
Date: 2012

Menu: **Breakfast** – Sandwich and muffins, teas, coffee and juice.

**Lunch** – Rice & stamp, 2 meats (Fish, chicken or stew), 2 vegetables,  
1 salad and 100% juice.

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Tuesday 29 May 2012 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated, **that is not later than ten (10) working days after issuing an order.**
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

❖ PRICE	80
❖ PROSPECTIVE BIDDERS WHO WISH TO CLAIM THIS POINTS ARE REQUESTED TO ATTACH THEIR <b>BBBEE</b> RATING CERTIFICATE.	20

Failure to comply with these conditions may invalidate your offer.

**NB: Forms for claiming preferential points are available from procurement offices at a cost of R40.00 per copy.**

Yours Faithfully

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DR. M.M.V. MONGAKE  
MUNICIPAL MANAGER