

## **FEZILE DABI DISTRICT MUNICIPALITY**

**NOTICE NUMBER: SCM-FDDM 088 / 2011-12.**

**Date: 31 May 2012**

**Dear: Service provider**

### **Request for Formal Written Quotation**

Kindly furnish Fezile Dabi District Municipality with a written quotation for the supply of the goods / services as detailed on the below schedule.

### **APPOINTMENT OF A SERVICE PROVIDER:**

**“Widow and widowhood conference”**

**NB: See attached pages for detailed specifications.**

The quotation must be submitted on the letterhead of your business and can be delivered by hand not later than Wednesday 07 June 2012 on or before 12h00 to: Supply Chain Management Unit of Fezile Dabi District Municipality.

The following condition will apply:

- Prices quoted must be valid for at least (30) days from the date of your offer.
- Prices quoted must be firm and must be inclusive of vat.
- A firm delivery period must be indicated
- For all transaction exceeding R 30 000.00 your SARS tax Clearance certificate must be furnished.
- Copy of company registration reflecting equity owned by the members.
- Copy of Doctors medical certificate confirmation in case of claiming disability points.
- This quotation will be evaluated in terms of 80/20 preference point system as prescribed in the preferential procurement policy.

**POINTS ALLOCATION FOR 80/20 PRINCIPLE:**

❖ PRICE	80
❖ PROSPECTIVE BIDDERS WHO WISH TO CLAIM THIS POINTS ARE REQUESTED TO ATTACH THEIR BBBEE RATING CERTIFICATE. 20	

Failure to comply with these conditions may invalidate your offer.

**NB: Forms for claiming preferential points are available from presentment offices at a cost of R40.00 per copy.**

Yours Faithfully

  
\_\_\_\_\_  
DR. M.M.V. MONGAKE  
MUNICIPAL MANAGER



## Fezile Dabi

District Municipality

Fezile Dabi District Municipality

John Vorster Road

P.O. Box 11

Sasolburg, 1947

Tel: +27 (0) 970 8600

Fax: +27 (0) 970 8733

Enquiries: J. Skosana

Reference: 016- 970- 8600

Navrae: [jibas@ntfsc.co.za](mailto:jibas@ntfsc.co.za)

Patliso:

DATE: 23 May 2012

Fax: 086 683 0712

ATTENTION: The Honourable Mayor

Me. J. Mochela

Ngwathe Local Municipality  
Parlys

RE: Widow and Widowhood Conference


Dear Madam

The Executive Mayor of Fezile Dabi District Municipality Mr. M.P Moshodi through the Special Programmes Unit will be hosting the Widow and Widowhood Conference as part of Women & Men empowerment of their rights and the rights to their inheritance.

The programme is scheduled to take place on the 19 June 2012, in Koppies from 09h00- 15h00.

A programme will be sent once finalized.

"Working together we can do more"

  
Mr. M.P Moshodi  
Executive Mayor

#### **SPECIFICATION FOR THE SERVICE PROVIDER**

#### **WIDOW AND WIDOWHOOD CONFERENCE TO BE HELD ON THE 19 JUNE 2012, AT KOPPIES**

- FACILITATOR
- 200 FOLDERS
- INVITE RELEVANT SPEAKERS
- SPEAKER – PROVIDE TESTIMONY
- PA SYSTEM
- WRITING MATERIAL PENS, FLIP CHART WITH STAND, KHOKHI PENS
- COMPILE A REPORT